

## ANNUAL PROCUREMENT PLAN FOR 2018 For Common-Use Supplies and Equipment

**INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:**

1. Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
2. **APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at ps- philgeps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.**
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
4. The accomplished **HARD COPY** of the APP-CSE shall be submitted in the following manner:
  - a. DBM Central Office- for entities in the Central Office
  - b. DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCS

The accomplished **SOFT COPY** of the APP-CSE shall be submitted to the following email addresses:

  - a. app.nga.ps@gmail.com- For central and regional offices of all national government agencies
  - b. app.suc.ps@gmail.com- For main and other campuses of all state universities and colleges
  - c. app.gocc.ps@gmail.com- For all central and regional offices of government owned and controlled corporations
  - d. app.deped.ps@gmail.com- For primary and secondary schools
  - e. app.lgu.ps@gmail.com - For Local government units
5. Consistent with Circular Letter No.2017-12 dated October 19, 2017, the APP for FY 2018 must be submitted on or before **November 30, 2017.**
6. Rename your APP file in the following format: APP2018- Name of Agency- Region (e.g. APP2018 -PS- Central Office).
7. For further assistance/clarification, agencies may call the Sales Division of the Procurement Service at telephone nos. (02)561-6094 or (02)689-7750 loc. 4021.

Department/Bureau/Office: <u>JOSE RIZAL MEMORIAL STATE UNIVERSITY-TAMPILISAN CAMPUS</u>	Agency Account Code: <u>No Code</u>	Contact Person: <u>BENEDICTO R. BELAGANTOL</u>
Region: <u>IX - Zamboanga Sibugay</u>		Position: <u>SUPPLY OFFICER</u>
Address: <u>ZNAC, TAMPILISAN, ZAMBOANGA DEL NORTE</u>		E-mail : <u>jrmsu.tampilisancampus@yahoo.com</u>
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Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
<b>A. AVAILABLE AT PROCUREMENT SERVICE STORES</b>																				
<b>COMMON ELECTRICAL SUPPLIES</b>																				
1 BATTERY, dry cell, AA, 2 pieces per blister pack	pack	14			14				0				0				0	14	20.28	283.92
2 BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	6			6				0				0				0	6	19.20	115.19
3 BATTERY, dry cell, D, 1.5 volts, alkaline	pack				0				0				0				0	0	91.94	-
4 FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	tube				0				0				0				0	0	40.97	-
5 Ligth Bulb, LED, 7 watts 1 pc in individual box	piece				0				0				0				0	0	75.39	-
6 TAPE, ELECTRICAL, 18mm x 16M min	roll				0				0				0				0	0	18.93	-

COMMON OFFICE SUPPLIES																					
1	ACETATE, thickness: 0.075mm min (gauge #3)	roll	12			12	1			1	1			1				0	14	766.73	10,734.21
2	AIR FRESHENER, aerosol, 280ml/150g min	can	6			6				0				0				0	6	88.69	532.15
3	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	4			4				0	3			3				0	7	49.73	348.13
4	CARBON FILM, PE, black, size 210mm x 297mm	box	1			1				0				0				0	1	205.48	205.48
5	CARBON FILM, PE, black, size 216mm x 330mm	box	1			1				0				0				0	1	210.91	210.91
6	CARTOLINA, assorted colors	pack	8			8	4			4	3			3				0	15	67.06	1,005.89
7	CHALK, molded, white, dustless, length: 78mm min	box	60			60	31			31	60			60	25			25	176	26.89	4,733.41
8	CLEARBOOK, 20 transparent pockets, for A4 size	piece				0				0				0				0	0	38.19	-
9	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece				0				0				0				0	0	40.47	-
10	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box				0				0				0				0	0	7.87	-
11	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box				0				0				0				0	0	13.94	-
12	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box				0				0				0				0	0	19.88	-
13	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box				0				0				0				0	0	41.10	-
14	CORRECTION TAPE, film base type, UL 6m min	piece	44			44				0	25			25				0	69	18.26	1,260.11
15	DATA FILE BOX, made of chipboard, with closed ends	box	55			55	12			12				0				0	67	72.57	4,862.27
16	DATA FOLDER, made of chipboard, taglia lock	piece	82			82				0				0				0	82	71.39	5,853.62
17	ENVELOPE, DOCUMENTARY, for A4 size document	box				0				0				0				0	0	424.47	-
18	ENVELOPE, DOCUMENTARY, for legal size document	box	15			15	1			1				0				0	16	538.80	8,620.85
19	ENVELOPE, EXPANDING, KRAFTBOARD,for legal size doc	box				0				0				0				0	0	667.84	-
20	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	139			139				0	139			139				0	278	28.71	7,982.60
21	ENVELOPE, MAILING,white, 80gsm (-5%)	box	2			2				0				0				0	2	341.79	683.57

22	ENVELOPE, mailing, white, with window	box				0				0				0			0	0	427.23	-	
23	ERASER, FELT, for blackboard/whiteboard	piece	27			27	10			10	23			23	10			10	70	11.55	808.81
24	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	339			339				0				0				0	339	6.23	2,111.83
25	FASTENER, METAL, 70mm between prongs	box	13			13				0				0				0	13	59.37	771.86
26	FILE ORGANIZER, expanding, plastic, 12 pockets	piece				0				0				0				0	0	73.59	-
27	FILE TAB DIVIDER, bristol board, for A4	set				0				0				0				0	0	12.98	-
28	FILE TAB DIVIDER, bristol board, for legal	set				0				0				0				0	0	17.31	-
29	FOLDER, FANCY, for A4 size documents	bundle				0				0				0				0	0	258.50	-
30	FOLDER, FANCY, for legal size documents	bundle				0				0				0				0	0	302.85	-
31	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack				0				0				0				0	0	177.92	-
32	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	5			5				0				0				0	5	222.27	1,111.34
33	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box				0				0				0				0	0	776.59	-
34	FOLDER, TAGBOARD, for A4 size documents	pack				0				0				0				0	0	226.05	-
35	FOLDER, TAGBOARD, for legal size documents	pack	39			39	3			3	2			2	1			1	45	208.38	9,377.32
36	GLUE, all purpose, gross weight: 200 grams min	jar	22			22	10			10	7			7				0	39	49.73	1,939.58
37	INDEX TAB, self-adhesive, transparent	box				0				0				0				0	0	53.74	-
38	LOOSELEAF COVER, made of chipboard, for legal	bundle				0				0				0				0	0	676.00	-
39	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece				0				0				0				0	0	43.26	-
40	MARKER, FLUORESCENT, 3 assorted colors per set	set				0				0				0				0	0	36.97	-
41	MARKER, whiteboard, black, felt tip, bullet type	piece	97			97	26			26	6			6				0	129	10.69	1,379.16
42	MARKER, whiteboard, blue, felt tip, bullet type	piece				0				0				0				0	0	10.69	-
43	MARKER, whiteboard, red, felt tip, bullet type	piece				0				0				0				0	0	10.69	-
44	MARKER, PERMANENT, bullet type, black	piece	141			141	12			12	29			29				0	182	10.04	1,826.55

45	MARKER, PERMANENT, bullet type, blue	piece	5			5				0				0			0	5	10.04	50.18
46	MARKER, PERMANENT, bullet type, red	piece				0	12			12				0			0	12	10.04	120.43
47	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	935			935				0	200			200			0	1135	12.52	14,212.02
48	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad				0				0				0			0	0	32.45	-
49	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad				0				0				0			0	0	44.32	-
50	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad				0				0				0			0	0	59.49	-
51	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad	500			500				0				0			0	500	18.99	9,495.20
52	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	8			8	3			3				0	3		3	14	6.91	96.68
53	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	72			72	4			4	13			13	8		8	97	14.04	1,361.88
54	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	130			130	20			20	56			56			0	206	137.66	28,358.95
55	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	661			661	95			95	124			124	58		58	938	160.94	150,961.72
56	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream				0				0				0			0	0	119.09	-
57	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	124			124	14			14	74			74			0	212	123.08	26,093.81
58	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream	20			20				0	20			20			0	40	95.18	3,807.23
59	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	roll				0				0				0			0	0	34.29	-
60	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	50			50	3			3	2			2			0	55	20.40	1,122.26
61	PHILIPPINE NATIONAL FLAG, 100% polyester	piece				0				0				0			0	0	319.07	-
62	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	16			16				0				0	3		3	19	62.73	1,191.92
63	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	39			39				0	6			6			0	45	97.34	4,380.48
64	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle				0				0				0			0	0	267.14	-
65	RUBBER BAND, 70mm min lay flat length (#18)	box	5			5	1			1				0	1		1	7	97.04	679.30
66	RULER, plastic, 450mm (18"), width: 38mm min	piece	337			337				0				0			0	337	16.10	5,425.43
67	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	190			190	23			23	22			22	6		6	241	35.99	8,674.65

68	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	31			31	5			5	16			16			0	52	35.99	1,871.71
69	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	21			21			0					0			0	21	35.99	755.88
70	STAMP PAD INK, purple or violet	bottle	5			5			0					0			0	5	25.62	128.08
71	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	4			4			0					0			0	4	28.77	115.07
72	STAPLE WIRE, for heavy duty staplers, (23/13)	box	2			2			0					0			0	2	21.51	43.01
73	STAPLE WIRE, STANDARD, (26/6)	box	80			80	22		22	13			13	3			3	118	19.68	2,321.86
74	TAPE, MASKING, width: 24mm (±1mm)	roll				0			0					0			0	0	57.32	-
75	TAPE, MASKING, width: 48mm (±1mm)	roll				0			0					0			0	0	109.24	-
76	TAPE, PACKAGING, width: 48mm (±1mm)	roll	10			10			0					0			0	10	29.08	290.78
77	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	62			62			0	26			26				0	88	11.36	999.40
78	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	35			35			0	3			3				0	38	27.58	1,048.07
79	TOILET TISSUE PAPER 2-ply sheets, 150 pulls	pack				0			0					0			0	0	70.30	-
80	TWINE, plastic, one (1) kilo per roll	roll				0			0					0			0	0	51.92	-
81	WRAPPING PAPER, kraft, 65gsm (-5%)	pack				0			0					0			0	0	133.99	-
82	Airline Travel	ticket				0			0					0			0	0	0.00	-

**COMMON OFFICE DEVICES**

1	CUTTER BLADE, for heavy duty cutter	tube				0			0				0				0	0	10.22	-
2	CUTTER KNIFE, for general purpose	piece	1			1			0	5			5				0	6	20.55	123.30
3	DATING AND STAMPING MACHINE, heavy duty	piece				0			0				0				0	0	497.52	-
4	PENCIL SHARPENER, manual, single cutter head	piece	6			6			0				0				0	6	194.69	1,168.13
5	PUNCHER, paper, heavy duty, with two hole guide	piece	3			3			0				0				0	3	123.42	370.25
6	SCISSORS, symmetrical, blade length: 65mm min	pair	12			12			0				0				0	12	14.28	171.35

7	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	4			4				0				0			0	4	85.45	341.79
8	STAPLER, BINDER TYPE, heavy duty, desktop	piece	5			5				0				0			0	5	913.95	4,569.76
9	STAPLE REMOVER, PLIER-TYPE	piece	5			5				0	1			1			0	6	18.91	113.44
10	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece				0				0				0			0	0	51.57	-
11	WASTEBASKET, non-rigid plastic	piece				0				0				0			0	0	25.96	-
<b>COMMON JANITORIAL SUPPLIES</b>																				
1	BROOM, soft (tambo)	piece				0				0				0			0	0	91.94	-
2	BROOM, STICK (TING-TING), usable length: 760mm min	piece				0				0				0			0	0	24.88	-
3	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle				0				0				0			0	0	43.26	-
4	CLEANSER, SCOURING POWDER, 350g min./can	can				0				0				0			0	0	24.88	-
5	DETERGENT POWDER, all purpose, 1kg	pouch				0				0				0			0	0	38.93	-
6	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can				0				0				0			0	0	125.20	-
7	DUST PAN, non-rigid plastic, w/ detachable handle	piece				0				0				0			0	0	28.12	-
8	FLOOR WAX, PASTE, RED	can	4			4	3			3				0			0	7	280.13	1,960.94
9	FURNITURE CLEANER, aerosol type, 300ml min per can	can				0				0				0			0	0	90.85	-
10	INSECTICIDE, aerosol type, net content: 600ml min	can				0				0				0			0	0	142.77	-
11	MOP BUCKET, heavy duty, hard plastic	piece				0				0				0			0	0	1,987.44	-
12	MOPHANDLE, heavy duty, aluminum, screw type	piece				0				0				0			0	0	148.18	-
13	MOPHEAD, made of rayon, weight: 400 grams min	piece				0				0				0			0	0	110.32	-
14	RAGS, all cotton, 32 pieces per kilogram min	bundle				0				0				0			0	0	51.68	-
15	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack				0				0				0			0	0	107.08	-
16	TRASHBAG, plastic, transparent	roll				0				0				0			0	0	145.48	-

17	DETERGENT BAR, 140 grams as packed	bar				0				0				0			0	0	7.57	-
<b>COMMON OFFICE EQUIPMENT</b>																				
1	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit				0				0				0			0	0	10,816.00	-
2	CALCULATOR, compact, 12 digits	unit	32			32				0				0			0	32	140.61	4,499.46
3	CHAIR, monobloc, beige, with backrest, w/o armrest	piece				0				0				0			0	0	273.10	-
4	CHAIR, monobloc, white, with backrest, w/o armrest	piece				0				0				0			0	0	273.10	-
5	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit				0				0				0			0	0	6,828.14	-
6	DOCUMENT CAMERA, 3.2M pixels	unit				0				0				0			0	0	26,391.04	-
7	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit				0				0				0			0	0	1,091.33	-
8	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit				0				0				0			0	0	1,372.55	-
9	ELECTRIC FAN, STAND type, plastic blade	unit				0				0				0			0	0	1,046.65	-
10	ELECTRIC FAN, WALL type, plastic blade	unit				0				0				0			0	0	782.00	-
11	FACSIMILE MACHINE, uses thermal paper	unit				0				0				0			0	0	3,642.83	-
12	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit				0				0				0			0	0	1,123.78	-
13	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit				0				0				0			0	0	5,191.68	-
14	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit				0				0				0			0	0	27,542.94	-
15	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit				0				0				0			0	0	8,411.60	-
16	PAPER SHREDDER, cutting width: 3mm-4mm	unit				0				0				0			0	0	5,927.17	-
17	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				0				0				0			0	0	19,457.98	-
18	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0				0				0			0	0	6,064.78	-
19	PRINTER, LASER, monochrome, network-ready	unit				0				0				0			0	0	744.14	-
20	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit				0				0				0			0	0	1,379.04	-

21	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit				0				0				0			0	0	1,379.04	-
22	Desktop Computer, branded	unit				0				0				0			0	0	35,887.49	-
23	Laptop Computer, branded	unit				0				0				0			0	0	36,587.28	-

**COMMON COMPUTER SUPPLIES**

1	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box				0				0				0			0	0	709.53	-
2	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box				0				0				0			0	0	1,070.78	-
3	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box				0				0				0			0	0	796.06	-
4	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box				0				0				0			0	0	1,352.00	-
5	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box				0				0				0			0	0	620.67	-
6	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box				0				0				0			0	0	1,076.19	-
7	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece				0				0				0			0	0	22.66	-
8	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece				0				0				0			0	0	3,152.86	-
9	FLASH DRIVE, 16 GB capacity	piece				0				0				0			0	0	261.75	-
10	MOUSE, optical, USB connection type	unit				0				0				0			0	0	140.39	-

**HANDBOOK ON PROCUREMENT**

1	HANDBOOK (RA 9184), 7th Edition	piece				0				0				0			0	0	48.13	-
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**CONSUMABLES**

1	DRUM CART, BROTHER DR-3455	cart				0				0				0			0	0	7,138.56	-
2	INK CART, CANON CL-741, Col.	cart				0				0				0			0	0	1,041.58	-
3	INK CART, CANON CL-811, Colored	cart				0				0				0			0	0	1,070.78	-
4	INK CART, CANON PG-740, Black	cart				0				0				0			0	0	784.16	-
5	INK CART, CANON PG-810, Black	cart				0				0				0			0	0	811.20	-



6	INK CART, EPSON C13T664100 (T6641), Black	cart				0				0				0			0	0	264.99	-
7	INK CART, EPSON C13T664200 (T6642), Cyan	cart				0				0				0			0	0	264.99	-
8	INK CART, EPSON C13T664300 (T6643), Magenta	cart				0				0				0			0	0	264.99	-
9	INK CART, EPSON C13T664400 (T6644), Yellow	cart				0				0				0			0	0	264.99	-
10	INK CART, HP C2P04AA (HP62) Black	cart				0				0				0			0	0	0.00	-
11	INK CART, HP C2P06AA (HP62) Tri-color	cart				0				0				0			0	0	0.00	-
12	INK CART, HP C9351AA, (HP21), Black	cart				0				0				0			0	0	676.00	-
13	INK CART, HP C9352AA, (HP22), Tri-color	cart				0				0				0			0	0	782.00	-
14	INK CART, HP C9363WA, (HP97), Tri-color	cart				0				0				0			0	0	1,552.10	-
15	INK CART, HP C9397A (HP72) 69ml Photo Black	cart				0				0				0			0	0	0.00	-
16	INK CART, HP C9398A (HP72) 69ml Cyan	cart				0				0				0			0	0	0.00	-
17	INK CART, HP C9399A (HP72) 69ml Magenta	cart				0				0				0			0	0	0.00	-
18	INK CART, HP C9400A (HP72) 69ml Yellow	cart				0				0				0			0	0	0.00	-
19	INK CART, HP C9401A (HP72) 69ml Gray	cart				0				0				0			0	0	0.00	-
20	INK CART, HP C9403A (HP72) 130ml Matte Black	cart				0				0				0			0	0	0.00	-
21	INK CART, HP CC640WA, (HP60), Black	cart				0				0				0			0	0	665.18	-
22	INK CART, HP CC643WA, (HP60), Tri-color	cart				0				0				0			0	0	784.16	-
23	INK CART, HP CD887AA, (HP703), Black	cart				0				0				0			0	0	373.15	-
24	INK CART, HP CD888AA, (HP703), Tri-color	cart				0				0				0			0	0	373.15	-
25	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0				0				0			0	0	654.37	-
26	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0				0				0			0	0	654.37	-
27	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0				0				0			0	0	654.37	-
28	INK CART, HP CD975AA, (HP 920XL), Black	cart				0				0				0			0	0	1,292.51	-

29	INK CART, HP CH561WA, (HP61), Black	cart				0				0				0			0	0	670.59	-
30	INK CART, HP CH562WA, (HP61), Tricolor	cart				0				0				0			0	0	859.87	-
31	INK CART, HP CH565A (HP82) Black	cart				0				0				0			0	0	0.00	-
32	INK CART, HP CH566A (HP82) Cyan	cart				0				0				0			0	0	0.00	-
33	INK CART, HP CH567A (HP82) Magenta	cart				0				0				0			0	0	0.00	-
34	INK CART, HP CH568A (HP82) Yellow	cart				0				0				0			0	0	0.00	-
35	INK CART, HP CN045AA, (HP950XL), Black	cart				0				0				0			0	0	1,616.99	-
36	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0				0				0			0	0	1,222.21	-
37	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0				0				0			0	0	1,227.62	-
38	INK CART, HP CN048AA, (HP951XL). Yellow	cart				0				0				0			0	0	1,227.62	-
39	INK CART, HP CN692AA, (HP704), Black	cart	50			50	21			21	6			6			0	77	373.15	28,732.70
40	INK CART, HP CN693AA, (HP704), Tri-color	cart	50			50	17			17	6			6			0	73	373.15	27,240.10
41	INK CART, HP CZ107AA, (HP678), Black	cart	5			5				0				0			0	5	379.64	1,898.21
42	INK CART, HP CZ108AA, (HP678), Tricolor	cart	15			15				0				0			0	15	379.64	5,694.62
43	INK CART, HP CZ121A (HP685A), Black	cart				0				0				0			0	0	380.72	-
44	INK CART, HP CZ122A (HP685A), Cyan	cart				0				0				0			0	0	259.58	-
45	INK CART, HP CZ123A (HP685A), Magenta	cart				0				0				0			0	0	259.58	-
46	INK CART, HP CZ124A (HP685A), Yellow	cart				0				0				0			0	0	259.58	-
47	INK CART, HP F6V26AA (HP680) Tri-color	cart				0				0				0			0	0	0.00	-
48	INK CART, HP F6V27AA (HP680) Black	cart				0				0				0			0	0	0.00	-
49	INK CART, HP LoS51AA (HP955) Cyan Original	cart				0				0				0			0	0	0.00	-
50	INK CART, HP LoS54AA (HP955) Magenta Original	cart				0				0				0			0	0	0.00	-
51	INK CART, HP LoS57AA (HP955) Yellow Original	cart				0				0				0			0	0	0.00	-

52	INK CART, HP LoS60AA (HP955) Black Original	cart				0				0				0		0	0.00	-
53	INK CART, HP LoS63AA (HP955XL) Cyan Original	cart				0				0				0		0	0.00	-
54	INK CART, HP LoS66AA (HP955XL) Magenta Original	cart				0				0				0		0	0.00	-
55	INK CART, HP LoS69AA (HP955XL) Yellow Original	cart				0				0				0		0	0.00	-
56	INK CART, HP LoS72AA (HP955XL) Black Original	cart				0				0				0		0	0.00	-
57	INK CART, HP T6L89AA (HP905) Cyan Original	cart				0				0				0		0	0.00	-
58	INK CART, HP T6L93AA (HP905) Magenta Original	cart				0				0				0		0	0.00	-
59	INK CART, HP T6L97AA (HP905) Yellow Original	cart				0				0				0		0	0.00	-
60	INK CART, HP T6M01AA (HP905) Black Original	cart				0				0				0		0	0.00	-
61	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart				0				0				0		0	0.00	-
62	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart				0				0				0		0	0.00	-
63	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart				0				0				0		0	0.00	-
64	INK CART, HP T6M17AA (HP905XL) Black Original	cart				0				0				0		0	0.00	-
65	RIBBON CART, EPSON C13S015516 (#8750), Black	cart				0				0				0		0	79.82	-
66	RIBBON CART, EPSON C13S015531 (S015086), Black	cart				0				0				0		0	753.88	-
67	RIBBON CART, EPSON C13S015632, Black, forLX-310	cart				0				0				0		0	78.96	-
68	TONER CART, BROTHER TN-2025, Black	cart				0				0				0		0	2,658.57	-
69	TONER CART, BROTHER TN-2130, Black	cart				0				0				0		0	1,892.80	-
70	TONER CART, BROTHER TN-2150, Black	cart				0				0				0		0	2,720.22	-
71	TONER CART, BROTHER TN-3320, Black	cart				0				0				0		0	3,059.63	-
72	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart				0				0				0		0	4,460.08	-
73	TONER CART, HP CB435A, Black	cart				0				0				0		0	2,914.91	-
74	TONER CART, HP CB540A, Black	cart				0				0				0		0	3,444.90	-

75	TONER CART, HP CE255A, Black	cart				0				0				0			0	0	7,024.99	-
76	TONER CART, HP CE278A, Black	cart				0				0				0			0	0	3,239.39	-
77	TONER CART, HP CE285A (HP85A), Black	cart				0				0				0			0	0	3,009.01	-
78	TONER CART, HP CE310A, Black	cart				0				0				0			0	0	2,482.27	-
79	TONER CART, HP CE311A, Cyan	cart				0				0				0			0	0	2,590.43	-
80	TONER CART, HP CE312A, Yellow	cart				0				0				0			0	0	2,590.43	-
81	TONER CART, HP CE313A, Magenta	cart				0				0				0			0	0	2,590.43	-
82	TONER CART, HP CE320A, Black	cart				0				0				0			0	0	2,968.99	-
83	TONER CART, HP CE321A, Cyan	cart				0				0				0			0	0	3,131.23	-
84	TONER CART, HP CE322A, Yellow	cart				0				0				0			0	0	3,131.23	-
85	TONER CART, HP CE323A, Magenta	cart				0				0				0			0	0	3,131.23	-
86	TONER CART, HP CE390A, Black	cart				0				0				0			0	0	7,998.43	-
87	TONER CART, HP CE400A, Black	cart				0				0				0			0	0	7,024.99	-
88	TONER CART, HP CE401A, Cyan	cart				0				0				0			0	0	10,377.95	-
89	TONER CART, HP CE402A, Yellow	cart				0				0				0			0	0	10,377.95	-
90	TONER CART, HP CE403A, Magenta	cart				0				0				0			0	0	10,377.95	-
91	TONER CART, HP CE410A, (HP305), Black	cart				0				0				0			0	0	3,942.43	-
92	TONER CART, HP CE411A, (HP305), Cyan	cart				0				0				0			0	0	5,618.91	-
93	TONER CART, HP CE412A, (HP305), Yellow	cart				0				0				0			0	0	5,618.91	-
94	TONER CART, HP CE413A, (HP305), Magenta	cart				0				0				0			0	0	5,618.91	-
95	TONER CART, HP CE505A, Black	cart				0				0				0			0	0	4,158.75	-
96	TONER CART, HP CE505X, Black, high cap	cart				0				0				0			0	0	7,349.47	-
97	TONER CART, HP CF217A (HP17A) Black LaserJet	cart				0				0				0			0	0	0.00	-

98	TONER CART, HP CF226A (HP26A) Black LaserJet	cart				0				0				0		0	0	0.00	-
99	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart				0				0				0		0	0	0.00	-
100	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart				0				0				0		0	0	0.00	-
101	TONER CART, HP CF280XC	cart				0				0				0		0	0	7,241.31	-
102	TONER CART, HP CF281A (HP81A) Black LaserJet	cart				0				0				0		0	0	0.00	-
103	TONER CART, HP CF283A (HP83A) LaserJet Black	cart				0				0				0		0	0	0.00	-
104	TONER CART, HP CF283XC (HP83X) Blk Contract LJ	cart				0				0				0		0	0	0.00	-
105	TONER CART, HP CF287A (HP87) black	cart				0				0				0		0	0	0.00	-
106	TONER CART, HP CF310AC (HP826) black	cart				0				0				0		0	0	0.00	-
107	TONER CART, HP CF311AC (HP826) cyan	cart				0				0				0		0	0	0.00	-
108	TONER CART, HP CF312AC (HP826) yellow	cart				0				0				0		0	0	0.00	-
109	TONER CART, HP CF313AC (HP826) magenta	cart				0				0				0		0	0	0.00	-
110	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart				0				0				0		0	0	0.00	-
111	TONER CART, HP CF350A Black LJ	cart				0				0				0		0	0	0.00	-
112	TONER CART, HP CF351A Cyan LJ	cart				0				0				0		0	0	0.00	-
113	TONER CART, HP CF352A Yellow LJ	cart				0				0				0		0	0	0.00	-
114	TONER CART, HP CF353A Magenta LJ	cart				0				0				0		0	0	0.00	-
115	TONER CART, HP CF360A (HP508A) Black LaserJet	cart				0				0				0		0	0	0.00	-
116	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart				0				0				0		0	0	0.00	-
117	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart				0				0				0		0	0	0.00	-
118	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart				0				0				0		0	0	0.00	-
119	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart				0				0				0		0	0	0.00	-
120	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart				0				0				0		0	0	0.00	-

121	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart				0				0				0		0	0	0.00	-
122	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart				0				0				0		0	0	0.00	-
123	TONER CART, HP CF400A (HP201A) Black LaserJet	cart				0				0				0		0	0	0.00	-
124	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart				0				0				0		0	0	0.00	-
125	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart				0				0				0		0	0	0.00	-
126	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart				0				0				0		0	0	0.00	-
127	TONER CART, HP CF410A (HP410A) black	cart				0				0				0		0	0	0.00	-
128	TONER CART, HP CF410XC (HP410XC) black	cart				0				0				0		0	0	0.00	-
129	TONER CART, HP CF411A (HP410A) cyan	cart				0				0				0		0	0	0.00	-
130	TONER CART, HP CF411XC (HP410XC) cyan	cart				0				0				0		0	0	0.00	-
131	TONER CART, HP CF412A (HP410A) yellow	cart				0				0				0		0	0	0.00	-
132	TONER CART, HP CF412XC (HP410XC) yellow	cart				0				0				0		0	0	0.00	-
133	TONER CART, HP CF413A (HP410A) magenta	cart				0				0				0		0	0	0.00	-
134	TONER CART, HP CF413XC (HP410XC) magenta	cart				0				0				0		0	0	0.00	-
135	TONER CART, HP Q2612A, Black	cart				0				0				0		0	0	3,228.58	-
136	TONER CART, HP Q5942A, Black	cart				0				0				0		0	0	7,782.11	-
137	TONER CART, HP Q7553A, Black	cart				0				0				0		0	0	4,050.59	-
138	TONER CART, LEXMARK E360H11P, Black	cart				0				0				0		0	0	9,229.29	-
139	TONER CART, LEXMARK T650A11P, Black	cart				0				0				0		0	0	10,015.62	-
140	TONER CART, SAMSUNG MLT-D101S, Black	cart				0				0				0		0	0	2,747.26	-
141	TONER CART, SAMSUNG MLT-D103S, Black	cart				0				0				0		0	0	3,028.48	-
142	TONER CART, SAMSUNG MLT-D104S, Black	cart				0				0				0		0	0	2,541.76	-
143	TONER CART, SAMSUNG MLT-D105L, Black	cart				0				0				0		0	0	2,898.69	-

144	TONER CART, SAMSUNG MLT-D108S, Black	cart				0				0				0		0	2,855.42	-
145	TONER CART, SAMSUNG MLT-D203E, Black	cart				0				0				0		0	7,403.55	-
146	TONER CART, SAMSUNG MLT-D203L, Black	cart				0				0				0		0	4,802.30	-
147	TONER CART, SAMSUNG MLT-D203U, black	cart				0				0				0		0	9,842.56	-
148	TONER CART, SAMSUNG MLT-D205E, Black	cart				0				0				0		0	9,572.16	-
149	TONER CART, SAMSUNG MLT-D205L, Black	cart				0				0				0		0	5,267.39	-
150	TONER CART, SAMSUNG SCX-D6555A, Black	cart				0				0				0		0	4,531.90	-
151	TONER CARTRIDGE, BROTHER TN-3478, Blackf, for printer HL-6400DW (12,000 pages)	cart				0				0				0		0	6,312.22	-
152	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart				0				0				0		0	13,935.33	-

**B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)**

**COMMON ELECTRICAL SUPPLIES**

1	Automotive wire (#18)	roll	3			3				0	3			3			0	6	900.00	5,400.00
2	Extension Wire, 6m	piece	3			3				0				0			0	3	250.00	750.00
3						0				0				0			0	0		-
4						0				0				0			0	0		-
5						0				0				0			0	0		-

**COMMON OFFICE EQUIPMENT**

1						0				0				0			0	0		-
2						0				0				0			0	0		-
3						0				0				0			0	0		-
4						0				0				0			0	0		-
5						0				0				0			0	0		-

**COMMON OFFICE SUPPLIES**

1	Ballpen (Black)	box	32			32	3			3	6			6			0	41	350.00	14,350.00
2	Ballpen (Blue) Titus	box	8			8				0				0			0	8	350.00	2,800.00
3	Ballpen (red) Titus	box	1			1				0				0			0	1	350.00	350.00
4	Bond Paper (short size),substance 16	ream	64			64	5			5	64			64			0	133	115.00	15,295.00
5	Bond Paper (short size),substance 20	ream	487			487	94			94	77			77	49		49	707	130.00	91,910.00
6	Bond Paper, A3 size, substance 16	ream	3			3	2			2				0			0	5	200.00	1,000.00
7	CMOS Battery	piece	24			24				0				0			0	24	15.00	360.00
8	Columnar Notebook-4 columns	piece	4			4	4			3	4			4			0	11	50.00	550.00
9	correction Pen	piece	136			136	17			17	14			14	3		3	170	50.00	8,500.00
10	double sided tape, 1"	roll	30			30				0				0			0	30	20.00	600.00
11	DVD=RW	piece	12			12				0				0			0	12	30.00	360.00

12	Expanded FolderShort	piece	25			25				0				0			0	25	45.00	1,125.00
13	Extended Envelop, legal size	piece	50			50				0				0			0	50	50.00	2,500.00
14	Folder (short size)	ream	16			16	1			1	1			1	1		1	19	250.00	4,750.00
15	Folder, Expanded, legal size	piece	211			211	36			36				0	36		36	283	25.00	7,075.00
16	FOLDER, L-TYPE, PLASTIC, for short size documents	pack	4			4				0				0			0	4	220.00	880.00
17	KW-trio 23/10 Staple wire	box	12			12	3			3	3			3	3		3	21	83.00	1,743.00
18	Linen Paper (Long) 10's	pack	120			120	500			500				0			0	620	45.00	27,900.00
19	Pencil Sharpener	piece	335			335				0				0			0	335	10.00	3,350.00
20	Permanent Marker Ink	bottle	36			36	6			6	5			5			0	47	100.00	4,700.00
21	Photo Paper 20's	set	14			14	7			7				0			0	21	250.00	5,250.00
22	Plastic Expanding Envelope without handle, legal size	piece	250			250				0	250			250			0	500	60.00	30,000.00
23	Push pins	piece	10			10				0				0			0	10	50.00	500.00
24	PVC Cover, Legal size	ream	7			7				0				0			0	7	300.00	2,100.00
25	scotch tape, 1"	roll	130			130	6			6				0			0	136	20.00	2,720.00
26	Specialty Board, Unscented, Legal size	piece	250			250	20			20				0			0	270	15.00	4,050.00
27	Specialty paper 10's, short size	ream	10			10				0				0			0	10	450.00	4,500.00
28	Specialty paper, legal size	ream	27			27				0	1			1			0	28	550.00	15,400.00
29	Sticker paper, Long size	piece	50			50				0				0			0	50	15.00	750.00
30	White Board Marker Ink	bottle	22			22				0	2			2			0	24	200.00	4,800.00
31	white Glue	gallon	3			3				0				0			0	3	500.00	1,500.00

<b>COMMON JANITORIAL SUPPLIES</b>																				
1	Mop pin, round Head: 9mm	case				0				0				0			0	0	70.00	-
2	Toilet Deodorant Cake, Deodorizer	pack				0				0				0			0	0	50.26	-
3						0				0				0			0	0		-
4						0				0				0			0	0		-
5						0				0				0			0	0		-

<b>CONSUMABLES</b>																				
1	Universal Ink (Black)	Liter	27			27	1			1	2			2			0	30	1,900.00	57,000.00
2	Universal Ink (Cyan) 100ml	ml	24			24	1			1	5			5	1		1	31	295.00	9,145.00
3	Universal Ink (Magenta) 100 ml	ml	24			24	1			1	5			5	1		1	31	295.00	9,145.00
4	Universal Ink (Yellow) 100 ml	ml	24			24	1			1	5			5	1		1	31	295.00	9,145.00
5	Universal Ink (Black) 100 ml	ml	21			21	4			4	5			5	4		4	34	295.00	10,030.00
6	Universal Ink (Cyan)	Liter	18			18	1			1				0			0	19	1,900.00	36,100.00
7	Universal Ink (Magenta)	Liter	18			18	1			1				0			0	19	1,900.00	36,100.00
8	Universal Ink (Yellow)	Liter	18			18	1			1				0			0	19	1,900.00	36,100.00
9	HP Lazerjet Pro P1102 Toner	piece	2			2	2			2				0			0	4	2,500.00	10,000.00
10	Thermal Paste(30grams)	can	6			6				0				0			0	6	400.00	2,400.00
11	TONER (INEO 224e Printer)	piece	4			4				0				0			0	4	12,250.00	49,000.00
12	CMYK Brother Ink Refill	Liter	3			3				0				0			0	3	1,500.00	4,500.00
13	Black Brother Ink Refill	Liter	1			1				0				0			0	1	1,200.00	1,200.00
14	Toner	piece	2			2				0				0			0	2	10,000.00	20,000.00
15	Photocopier Toner	piece	1			1				0				0			0	1	2,800.00	2,800.00
16	Epson FX=2175 Ribbon Cartridge	cart	2			2	3			3	5			5			0	10	500.00	5,000.00
17	Toner	cart	4			4				0				0			0	4	2,750.00	11,000.00
18	Toner, DSM 615	tube	1			1				0				0			0	1	2,750.00	2,750.00
19	Epson LX300 Ribbon Cartridge	cart	4			4	4			4	4			4			0	12	300.00	3,600.00
20						0				0				0			0	0		-
21						0				0				0			0	0		-



22					0				0				0			0	0		-
23					0				0				0			0	0		-
24					0				0				0			0	0		-
25					0				0				0			0	0		-
26					0				0				0			0	0		-
27					0				0				0			0	0		-
28					0				0				0			0	0		-
29					0				0				0			0	0		-
30					0				0				0			0	0		-

**Office Equipment and Accessories**

1	Calculator, Scientific, 12 digits cap	unit			0				0				0			0	0	450.00	-
2	Documentary Tray(3 layers)	piece	1		1				0				0	40		40	41	600.00	24,600.00
3	White Board	piece	1		1				0				0			1		750.00	750.00
4	Glue Gun,medium size	piece	4		4				0				0			4		200.00	800.00
5	Glue Stick,medium size	piece	200		200				0				0			200		8.00	1,600.00
6	Pins	pad	50		50				0				0			50		10.00	500.00
7	Thumb stacks	box	50		50				0				0			50		10.00	500.00
8					0				0				0			0	0		-
9					0				0				0			0	0		-
10					0				0				0			0	0		-

**Office Supplies**

1	Class Record	piece	64		64				0	40			40			0	104	80.00	8,320.00
2	Certificate Holder	piece	70		70				0				0			0	70	100.00	7,000.00
3	Colored Chalk	box	1		1	1			1				0			0	2	100.00	200.00
4	Stationery Paper	ream	10		10				0				0			0	10	50.00	500.00
5	Fastener, Plastic	box	17		17	1			1	5			5			0	23	400.00	9,200.00
6	Manila Paper	roll	3		3	2			2	1			1			0	6	500.00	3,000.00
7	High Lighter	piece	27		27	2			2				0			0	29	60.00	1,740.00
8	Envelope, short size	piece	100		100				0				0			0	100	5.00	500.00
9	File Folder Stand	piece	26		26				0	2			2			0	28	200.00	5,600.00
10	Canon laid Paper	set	1		1	3			3	1			1			0	5	340.00	1,700.00

**Audio and visual presentation and composing equipment**

1					0				0				0			0	0		-
2					0				0				0			0	0		-
3					0				0				0			0	0		-
4					0				0				0			0	0		-
5					0				0				0			0	0		-
6					0				0				0			0	0		-
7					0				0				0			0	0		-
8					0				0				0			0	0		-
9					0				0				0			0	0		-
10					0				0				0			0	0		-

**Photographic or filming or video equipment**

1					0				0				0			0	0		-
2					0				0				0			0	0		-

3					0				0						0	0			-
4					0				0						0	0			-
5					0				0						0	0			-
6					0				0						0	0			-
7					0				0						0	0			-
8					0				0						0	0			-
9					0				0						0	0			-
10					0				0						0	0			-

**Cleaning Equipment and Supplies**

1					0				0						0	0			-
2					0				0						0	0			-
3					0				0						0	0			-
4					0				0						0	0			-
5					0				0						0	0			-
6					0				0						0	0			-
7					0				0						0	0			-
8					0				0						0	0			-
9					0				0						0	0			-
10					0				0						0	0			-

**Paper Materials and Products**

1					0				0						0	0			-
2					0				0						0	0			-
3					0				0						0	0			-
4					0				0						0	0			-
5					0				0						0	0			-
6					0				0						0	0			-
7					0				0						0	0			-
8					0				0						0	0			-
9					0				0						0	0			-
10					0				0						0	0			-

**Lighting and fixtures and accessories**

1					0				0						0	0			-
2					0				0						0	0			-
3					0				0						0	0			-
4					0				0						0	0			-
5					0				0						0	0			-
6					0				0						0	0			-
7					0				0						0	0			-
8					0				0						0	0			-
9					0				0						0	0			-
10					0				0						0	0			-

**Electrical equipment and components and supplies**

1					0				0						0	0			-
2					0				0						0	0			-
3					0				0						0	0			-

4					0				0				0			0	0		-
5					0				0				0			0	0		-
6					0				0				0			0	0		-
7					0				0				0			0	0		-
8					0				0				0			0	0		-
9					0				0				0			0	0		-
10					0				0				0			0	0		-

<b>Computer Supplies</b>																			
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1	Continuous Paper 11x14x7/8, 3 ply	box			0	3			3				0	2			2	5	1,050.00	5,250.00
2	Continuous Paper 9x1/2x11, 3 ply	box			0	2			2				0	1			1	3	700.00	2,100.00
3	Continuous Paper 9x1/2x11, 2 ply	box			0	2			2				0	1			1	3	700.00	2,100.00
4					0				0				0				0	0		-
5					0				0				0				0	0		-
6					0				0				0				0	0		-
7					0				0				0				0	0		-

8					0				0				0			0	0		-		
9					0				0				0			0	0		-		
10					0				0				0			0	0		-		
<b>Computer Equipment and Accessories</b>																			-		
1					0				0				0			0	0		-		
2					0				0				0			0	0		-		
3					0				0				0			0	0		-		
4					0				0				0			0	0		-		
5					0				0				0			0	0		-		
6					0				0				0			0	0		-		
7					0				0				0			0	0		-		
8					0				0				0			0	0		-		
9					0				0				0			0	0		-		
10					0				0				0			0	0		-		
<b>*Other Categories</b>																			-		
1					0				0				0			0	0		-		
2					0				0				0			0	0		-		
3					0				0				0			0	0		-		
4					0				0				0			0	0		-		
5					0				0				0			0	0		-		
6					0				0				0			0	0		-		
7					0				0				0			0	0		-		
8					0				0				0			0	0		-		
9					0				0				0			0	0		-		
10					0				0				0			0	0		-		
<b>C. TOTAL (A + B):</b>																	<b>1,066,041.83</b>				
<b>D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>																	106,604.18				
<b>E. GRAND TOTAL (C + D)</b>																	<b>1,172,646.01</b>				
<b>F. APPROVED BUDGET BY THE AGENCY HEAD</b>																					
<b>G. MONTHLY CASH REQUIREMENTS</b>																					
G.1 Available at Procurement Service Stores	X				297573	X				41497	X				57154.9	X				11024.1	407248.8264
G.2 Other Items not available at PS but regularly purchased from other sources					492981					67319					59859					37484	657643
<b>TOTAL MONTHLY CASH REQUIREMENTS</b>					790554					108816					117014					48508.1	1064891.826

\*Other categories that are not indicated herein

\*\*Prices are FOB Manila/Applicable for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

**Prepared by:**

BENEDICTO R. BELAGANTOL

\_\_\_\_\_  
**Property/Supply Officer**

**Certified Funds Available / Certified  
Appropriate Funds Available:**

\_\_\_\_\_  
DAYMLINDA S. ANGELES

**Accountant / Local Budget Officer**

**Approved by:**

\_\_\_\_\_  
JOSEPHINE A. SUBONG

**Head of Office/Agency**

**Date:** 11/13/2017